



# TES ~ Send SMS Message to the Contact for a Boat in a Series.

## Prerequisites:

- A TES administrator login for the event.
- This facility must be enabled by TopYacht on a per-series basis. Ideally it should be included in the [New Event Setup](#) package of information supplied by the Organising Authority to TopYacht.

## Opting Out

- Through TopYacht Support, you register a mobile telephone number for return SMSs if the sailor wishes to opt out.
- If a sailor contacts you and wishes to opt out from SMS messages, then email us the details and we will disable SMS messages for that boat.

## Costs

Messages are charged at a per-recipient, per message basis

See [TY ~TES Pricing](#)

## Method

From the Login screen, select the Event from the drop-down box.

Series Entrants screen, select the Series that you wish to SMS, press the SMS button.

The screenshot shows the TES Admin Dashboard for the 'Melbourne to Geelong Passage Race 2021'. The dashboard includes a navigation menu with 'Admin Dashboard', 'Event Data', 'Utils', 'Hcer Menu', and 'Off Shore'. The 'Admin Dashboard' section displays a message: 'Currently there are 139 competitors entered for this event.' Below this is a table with columns: SERIES NAME, ENTRANTS, EDIT, Ent Paid, Cas Paid, Check List, EMAIL, SMS, Bt Docs, Bt Reps, and TY Re. The table lists four series: 'Melbourne to Geelong Passage Race', 'Miscellaneous', 'Race Committee', and 'Media'. The 'SMS' column for the 'Media' series is highlighted with a red arrow.

SERIES NAME	ENTRANTS	EDIT	Ent Paid	Cas Paid	Check List	EMAIL	SMS	Bt Docs	Bt Reps	TY Re
Melbourne to Geelong Passage Race	139 (cas 0/0)		\$	\$						
Miscellaneous	0 (cas 0/0)		\$							
Race Committee	0 (cas 0/0)									
Media	0 (cas 0/0)									

- Nominated Point of Contact
- Nominated Contact plus Additional SMS mobile

Type the message in the box provided.

The default message starts with the Initials of the club/event so the recipient knows the originator of the message.

As noted, messages are limited to a maximum of 160 characters; including spaces.

All Div Nos ▾



You may select a single Division Number from the drop box.

**Response**

**From**

0439275294

**Club**

RGYC

**Notes:**

**Do NOT use the following characters | ^ { } [ ] \**  
**Do NOT exceed 160 characters in the message**

RGYC: Type rest of Message here

Send SMS

Press the Send SMS button. The system then sends SMS to all valid Mobile numbers for boats in that Series. The process can take some time. We recommend that you wait until the "Response" label above reports back with the number of SMS messages sent.

The same options are available if you sms an individual boat. This is accessed from the "Edit" series entrants page.

Click and drag the bottom right corner to enlarge the text box

## Offshore Races

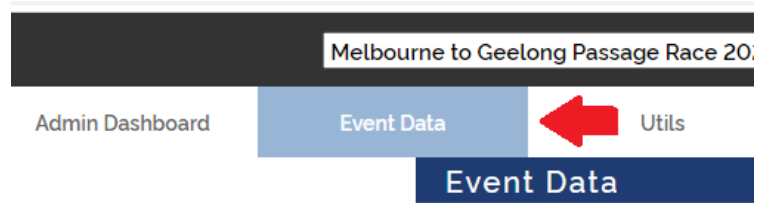
Additional options are available for Offshore Races. These are configured by TopYacht Staff when the event is set-up.

Enter SMS message for  
 ALL Entrants in Rolex Sydney Hobart Yacht Race 2017  
 Then press the Send SMS button

- Nominated Point of Contact
- Nominated and Additional Contact
- Crew members - Offshore Race
- Crew members - Offshore Race details NOT Confirmed
- NOK for Crew Members - Offshore Race
- Boat Emergency Contacts - Offshore Race

## Reports

From the Event Admin Dashboard, click **Event Data**.



Users may access

- a list of the **SMS Messages Sent**, which includes:
  - the Series;
  - Boat Name;
  - Contact Number;
  - Date and time stamp
  - Delivery Status
- or the **SMS Messages Content** of each broadcast message.

### Communication Reports

Emails Sent

SMS Messages Sent

SMS Messages Content

## Associated Documents

[TES ~ Set Event SMS Contact Number](#)